

RADIO LICENSING HOW TO GUIDE

Light-Licensed Mobiles

Use these options to apply for mobiles operating on pre-established frequency lists or using a license appendix like resource road channels.

01.

ISED - Industry Canada Website

Follow this link to direct you to the correct page for licensing.

<https://sms-sgs.ic.gc.ca/login/auth>



02.

SET UP AN ACCOUNT

Click "Register"
New User Registration - Registration Type
See Image Below



Please Login

Login using your username and password, or register if you do not yet have a username for our new web site.

Username

Password

Remember Me

Login

Register

[Forgot Username or Password](#)

03.

Spectrum Management System

After registration, you will be brought to a page titled Spectrum Management System. Scroll down to Radio authorization services, then select Radio licensing services.



Radio authorization services

Non-competitive local licensing (NCLL) services

For registered users, we offer a simple way of accessing both the NCLL spectrum browser and the NCLL portal, which allows users to apply for and browse licences.

Radio licensing services

For registered radio licence users, we offer open access to print licences and pay invoices. Registered users can apply for new licences, browse and modify their licence data, or cancel a licence.

Terrestrial spectrum licensing services

For those interested in spectrum licence services, we offer options to print licences and pay invoices, search, apply and browse spectrum licences, and upload and view spectrum licence technical data.

04.

RADIO LICENSING SERVICES

On this page, scroll until reaching Apply for and manage radio licences, select apply.



Apply for and manage radio licences

Apply

Apply for or copy a radio licence.

Manage

Modify or cancel a radio licence.

05.

APPLY FOR A RADIO LICENCE

Scroll to Choose a radio licence type select Land Mobile Service and then Apply For a New Light Licenced Mobile Station Licence. Then on the next page click “Add Account”.



Choose a radio licence type

Fixed Service

Land mobile Service

Maritime Service

Aeronautical Service

Radiodetermination Service

Developmental Service

Light-licensed mobiles

Use these options to apply for mobiles operating on pre-established frequency lists or using a [licence appendix](#) like resource road channels.

Apply for a new light-licensed mobile station licence

Change Selection

Add Account

Sub-user

Logout

Help

06.

ADD ACCOUNT

Registration Type (required) - New Licensee
 Hit Next
 Fill in the information for Add Account (New Licensee)
 Hit Submit



07.

AFTER YOU APPLY

1. An ISED official will be assigned to your request to conduct its assessment.
2. Once your licence has been authorized, you will be notified of the fees to be paid for the new licence. An email with a link to the invoice will be sent to the address associated to the account.
3. After you pay the invoice in full, your licence is granted.



08.

IMPORTANT NOTES

After submission, approval typically occurs within one week.
Payment invoices will be delivered by email only.
No paper copies will be mailed.



